READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Regular Meeting 7:00 p.m. December 8, 2020

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on December 8, 2020 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to meet.google.com/tnn-kjic-mgy or joining by phone: (US)+1 747-202-2089 PIN: 175 215 895#. The agenda and all materials for the Board meeting appear on the Board web page.

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

Flag Salute

Superintendent's Report

- COVID-19 Update: COVID Activity Reports
- QSAC Submission
- US Green Building Council Grant
- Robyn Mikaelian Recognition

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the

Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
- 3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
- 4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
- 5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

• Email T.K. - Reopening of Schools

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.06

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

- 1.01 November 2020 Enrollment and Drill Reports (Attachment 1.01)
- 1.02 October 2020 Revised Enrollment and Drill Reports (Yearly comparison modification)(Attachment 1.02)

- 1.03 School Safety Data Submission report for the period of January-June 2020 (Attachment 1.03)
- 1.04 Quarterly Discipline Report (Attachment 1.04)
- 1.05 Motion to accept the Superintendent's recommendation to approve the Quality Single Accountability Continuum (QSAC) self assessment for submission to the New Jersey Department of Education accordance with N.J.A.C. 6A:30 and N.J.S.A. 18A:7A-10. (Attachment 1.05)
- 1.06 Ray Egbert resignation effective December 5, 2020

MINUTES

Motion to adopt 2.01 - 2.02

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

- 2.01 Motion to approve the Meeting Minutes November 10, 2020.
- 2.02 Motion to approve the Executive Session Meeting Minutes November 10, 2020.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 - 3.07

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

- 3.01 Motion to approve the **Bills List** for the period from **November 12, 2020** through **December 9, 2020** for a total amount of \$312,692.58.

 (Attachment 3.01)
- 3.02 Motion to approve District Travel Schedule as of December 8, 2020 for a total amount of \$1,013.00.(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll** for the month of **October 2020** for a total amount of **\$2,032,587.80**. (Attachment 3.03-3.03a)
- 3.04 Motion to ratify and approve the following Account Transfers for October 1, 2020 through October 31, 2020.
 (Attachment 3.04 3.04c)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS:Octobert 31, 2020 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2020 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of October 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2020. (Attachment 3.05 & 3.05c)

- 3.06 Motion to a approve tuition contract for a non-resident staff member's child to attend Readington Township Schools at the tuition rate of \$4,200.00 (prorated) for the 2020-2021 school year with anticipated start date of January 4, 2021:
 Employee #6679
- 3.07 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (the "Board") desires to procure the services of an architectural firm; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(a), the procurement of professional services, such as architectural services, are exempt from public bidding; and

WHEREAS, to ensure a fair and open competitive process, the Board desires to solicit proposals through Requests for Proposals ("RFP").

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the use of an RFP process in lieu of formal public bidding for the procurement of architectural services; and

BE IT FURTHER RESOLVED that the RFP process shall be administered by the School Business Administrator.

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01 - 4.06

Motion: Second: Roll Call Vote: ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian
Carolyn Podgorski	Andrew Saunders	Thomas Wallace
Eric Zwerling	Carol Hample	Laura Simon

4.01 Motion to adopt the following fundraisers for the 2020-2021 school year.

SCHOOL	FUNDRAISER	RECIPIENT
RMS	Food Drive	Flemington Food Pantry
District Wide	Holiday Gifts	Readington HSA
District Wide	Eagle Project - Thank You Care Packages	Readington First Responders

- 4.02 Motion to apply for and accept an HSA grant in the amount of \$200.00 for books for the RMS library.
- 4.03 Motion to accept the \$1,000.00 fully-funded scholarship for Readington Middle School to join the US Green Building Council's Inaugural Building Learners 2021 Cohort.
- 4.04 Motion to approve the following books for the 2020-2021 school year:

BOOK TITLE	GRADE
Temple Grandin: How the Girl Who Loved Cows Embraced Autism & Changed the World	Grade 6
We Are One: the Story of Bayard Rustin	Grade 6
Babe Conquers the World	Grade 7
Billie Jean King: The Battle of the Sexes & Title IX	Grade 7
Being Jazz: My Life as a (Transgender) Teen	Grade 8
Famous Phonies	Grade 8
We Should Hang Out Sometime	Grade 8

4.05 Motion to approve an amendment to the IDEA grant to transfer funds in the amount of \$8,000.00 as follows for the purpose of hiring a consultant for the 2020-2021 school year:

100-500 Professional Development 200-300 Consultants

4.06 Motion to apply for and accept additional CARES funding in the amount of \$4,392, for a revised total of \$44,587.

PERSONNEL

Committee Report

Motion to adopt 5.01 - 5.07

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

5.01 Motion to accept the following retirements with appreciation of their years of service:

NAME	POSITION	EFFECTIVE DATE
Gaye Villa	Assistant Business Administrator (BOE) 10-05-D1/aad	09/01/2021
Teresa Phillips	Payroll & Benefits Specialist (BOE) 50-05-D4/ani	06/30/2021

5.02 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Jason Allen	Teacher/Music (RMS) 20-01-D2/agx	01/21/2021

5.03 Motion to accept the Superintendent's recommendation and approve and ratify the following Substitute Teacher/Aide paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Owen Jacobus	Substitute Teacher/Aide
Dana Quinn	Substitute Teacher/Aide
Luis Freire	Substitute Teacher/Aide
Emily Obenauer	Substitute Teacher/Aide
Mehwish Suleman	Substitute Teacher/Aide

Gabriella Truppi Substitute Teacher/Aide
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5.04 Motion to approve a change in hours and salary for the following staff member due to change in route assignment:

NAME	POSITION	FROM	то	EFFECTIVE DATE
Justine McAndrews	Bus Driver	5 hrs/day \$26,471.25	6.25 hrs/day \$33,089.06 (prorated)	01/04/2021 - 06/30/2021

- 5.05 Motion to approve Lori Yukniewicz as WHS Mathletes Club Coordinator for the 2020-2021 school year at a stipend per RTEA contract.
- 5.06 Motion to approve Jessica Richter as HBS Virtual Chorus Club Coordinator for the 2020-2021 school year at a stipend per RTEA contract.
- 5.07 Motion to approve the attached list of RMS Club Coordinators for the 2020-2021 school year at a stipend per RTEA contract. (Attachment 5.07)

COMMUNICATION Committee Report

Motion to adopt 6.01

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

- 6.01 Motion to approve the following policies and regulations for first reading: (Attachment 6.01)
 - Policy 1620 Administrative Employment Contracts
 - Policy 2431 Athletic Competition

- Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity
- Policy 2464 Gifted and Talented
- Policy 5330.05 Seizure Action Plan
- Regulation 5330.05 Seizure Action Plan
- Policy 5610 Suspension
- Regulation 5610 Suspension
- Policy 5620 Expulsion
- Policy 7510 Use of School Facilities
- Policy 8420 Emergency and Crisis Situations

OLD BUSINESS

NEW BUSINESS FROM BOARD

- Board Meeting Dates 2021
- Board Vacancy Appointment Process

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB and legal matters for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	

ADJOURNMENT

Motion to adjourn at:

Motion: Second: Roll Call Vote:

ROLL CALL:

Ray Egbert	Anthony Emmons	Robyn Mikaelian	
Carolyn Podgorski	Andrew Saunders	Thomas Wallace	
Eric Zwerling	Carol Hample	Laura Simon	